

“The City With a Heart”



Bardi Rosman Koodrin, Chair
Barbara Gallo, Vice Chair
Jean George, Commissioner
Emile Hons, Commissioner
Carolyn Livengood, Commissioner
Tami Parker, Commissioner
Melodie Tobin, Commissioner

MINUTES CULTURE & ARTS COMMISSION MEETING MARCH 18, 2010 6:30 p.m.

**Meeting Location: San Bruno City Hall Conference Room 115
567 El Camino Real, San Bruno**

- 1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno Culture & Arts Commission was called to order by Chair Rosman Koodrin at 6:30 p.m., Thursday, March 18, 2010.
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Chair Rosman Koodrin, Commissioners Gallo, Hons, and Tobin in attendance. Commissioner Tobin led the Pledge of Allegiance.
- 3. ANNOUNCEMENTS:** None.
- 4. REVIEW OF AGENDA:** The Agenda for March 18, 2010 was accepted as presented.
- 5. APPROVAL OF MINUTES:** The minutes of February 18, 2010 were accepted as presented.
- 6. CONDUCT OF BUSINESS**
 - a. Discussion of Farmer's Market Art Exhibit: Chair Rosman Koodrin spoke briefly with San Bruno Chamber of Commerce Executive Director Laura Baughman and agreed that a September date is preferable for an Art Walk. The sub-committee will meet with her in the next month to explore the idea further.
 - b. Donor Recognition Policy Review: Assistant Library Services Director Alita reviewed the City Council approved Donor Recognition Policy and how it relates to the Recognition Sculpture. The sculpture will be one of several options for recognizing San Bruno residents. Some residents will be recognized officially by the City Council for their service and there will also be a personal tribute option whereby one can add a name in honor of someone. Commissioner Gallo asked if there was any specific provision regarding recognizing Veterans. Alita explained that there was nothing specific in the policy; however the Recreation Center was renamed in honor of San Bruno Veterans in 2007. Gallo requested discussion at the next meeting regarding a new public art project to specifically recognize San Bruno Veterans.

- c. Update on Donor Recognition Artwork: Commissioner Hons reported that there was no clear front runner among the finalists. Sub-committee members had additional questions for each of the finalists that required answers before a recommendation could be made. Alita will contact each finalist with the questions and schedule a sub-committee meeting to review the responses.
- d. Discussion of Commissioner Training Workshop: Alita reminded Commissioners that a Commissioner Orientation Workshop, sponsored by the Parks and Recreation Directors of San Mateo County, will be held on April 17th from 9:00 a.m. to 1:00 p.m. in Belmont. The Workshop is applicable to any commission assignment.

7. NEW BUSINESS:

- 8. STAFF REPORTS:** Alita reported that the gateway signs are in place on El Camino Real and the construction crews are working on lighting for the signs.

- 9. CORRESPONDENCE:** None.

- 10. INFORMATION SHARING BY COMMISSIONERS:** Commissioner Gallo will be unable to monitor the mural site in March.

- 11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** None.

12. AGENDA-BUILDING FOR NEXT MEETING AND FUTURE MEETINGS

- Discussion of Farmers Market Art Exhibit
- Discussion of Potential Veterans Memorial Art
- Update on Donor Recognition Artwork

13. ADJOURNMENT:

Chair Rosman Koodrin closed the meeting at 7:05 p.m.

Tracey Gilfether
Circulation Services Coordinator

Cc: Mayor and City Council
City Manager
City Attorney
City Clerk
Community Services Director
Community Development Director
Assistant Library Services Director
Recreation Liaison